



April 7-10, 2024 - Renaissance Orlando at SeaWorld

2024 Exhibitor Kit

Table of Contents

| | |
|---|-----------|
| Quantum Tradeshow Management | 2 |
| Show Dates & Ordering Website..... | 2 |
| Terms & Definitions..... | 3 |
| Shipping Labels | 4-5 |
| Renaissance Orlando at SeaWorld | 6 |
| Hotel Shipping | 6-8 |
| Food Vendor Order Form..... | 9-10 |
| Food Waiver | 11-12 |
| Serving Food Release Form | 13-14 |
| Certificate of Insurance (COI) | 15 |
| Encore (Electric & Audio Visual) | 16 |

Senior Dining Association Contact:

Kathie Ritterson

kathie@seniordining.org

980-434-1114



April 7-10, 2024 - Renaissance Orlando at SeaWorld

TRADESHOW MANAGEMENT

Quantum Exposition

Michael Lancaster

Phone: 501-652-0731

Email: Michael@QuantumExposition.com

Show Ordering: <https://quantumexposition.boomerecommerce.com>

Important Dates

| | |
|-------------|--|
| February 26 | Advance shipments may begin to arrive at Warehouse. Warehouse receiving hours: 8 AM to 3:30 PM. |
| March 29 | Pre-Order Discount Deadline. All orders must be received with payment in full by this date to receive discounted pricing. |
| March 29 | Last day for Advance Shipments to arrive at Warehouse without surcharges. |
| April 5 | Last day Late to Warehouse Shipments will be accepted. |

Show Outline

| | | |
|---------------------------|---------------------|-----------------|
| Exhibitor Move-In | Sunday, April 7 | 1 PM - 5 PM |
| | Monday, April 8 | 8 AM - 4 PM |
| Exhibit Show Hours | Tuesday, April 9 | 11:30 AM - 4 PM |
| Exhibitor Move-Out | Tuesday, April 9 | 4 PM - 6 PM |
| | Wednesday, April 10 | 8 AM - 12 PM |

Material Handling

| | |
|-------------|--|
| February 26 | First Day of Advance Warehouse Receiving |
| March 29 | Advanced Order Discount Deadline (arrive between February 26 th -March 29 th) |
| March 29 | Last Day of Advance Warehouse Receiving |
| April 5 | Late to Warehouse Deadline, Additional Handling Charges |
| April 7-8 | Direct shipments will be accepted (during the hours of April 7 th 12-5pm; April 8 th 8-12pm) |

Items That Come Standard with Your 8x10 Booth

- 1 6-foot skirted table
- 2 contour side chairs
- 1 wastebasket
- Pipe & drape (black)
- ID sign

Quantum Exposition Terms and Definitions

TERMS AND DEFINITIONS:

IN ORDER TO RECEIVE A DISCOUNT:

Payment must accompany your advance order and be received prior to the early deadline date and with completed Payment Authorization Form. All payments to be in US currency.

OUTSTANDING PAYMENTS:

Quantum Expositions requires payment for all services upon presentation of an invoice statement at the exhibit site.

It is the responsibility of the Exhibitor to advise the Quantum Exposition representative of any problems with any orders before the start of the show. No credits will be issued after the exhibition closing.

Government Agencies please note: If your firm or agency requires a purchase order be issued for any services rendered such purchase order must accompany the order forms. All materials and equipment are on a rental basis, except where specifically identified as a sale, and remain the property of Quantum Expositions. Exhibitors with a history of delinquent payments and/or open balances will be required to settle their past due accounts and forward an advance deposit to cover the estimated costs of service and, if such deposit is not sufficient, will be required to settle their accounts prior to the close of the exhibition. Quantum Expositions reserves the right to hold any exhibitor freight who has unpaid material handling fees. Such fees must be paid prior to the release of freight onsite. Quantum Expositions will accept payment by cash, company check, or Method of Payment for Visa, MasterCard or American Express. Quantum Expositions reserves the right to check the credit available on any card presented. If the exhibitor fails to pay their invoice prior to the close of the show, the charges will automatically be applied to the credit card on file. International Exhibitors will be required to settle their accounts in full prior to the close of the exhibition. Payments must be made in US Funds or by credit card, cash, check, or bank wire transfer, when previously arranged by Quantum Expositions.

Tax Exemption Status: If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be used. Resale certificates are not valid unless you are rebilling these charges to your customers. Payment for all labor, equipment and services, whether ordered by the exhibitor, display builder, non-official contractor or other parties, shall be the responsibility of the exhibitor at the event.

Insurance: Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can usually be done by "riders" to existing policies.

Material Handling Form (MHA) aka Bill of Lading (BOL): Your bill of lading must be turned in no later than the force times listed on the Quick Reference page. Each exhibitor is responsible for turning in a Bill of Lading to the Exhibitor Service desk after dismantling and completion of packing and labeling all boxes, crates, etc. The Bill of Lading is the official "permission" of the exhibitor allowing removal of freight from the booth to the carrier of choice (personal vehicle, truck, van line, airfreight, etc.) Any unconsigned shipment left in the exhibit hall after dismantling hours will be shipped via the Official Show Carrier, at the expense of the exhibitor! Your bill of lading must be turned in no later than the force times listed on the Show-At-A-Glance Page.

Small Package Shipments: Includes cartons received without documentation and delivered to the booth without guarantee of piece count and documentation, including but not limited to FedEx, UPS, Airborne, and DHL. Small Packages are cartons under 75 lbs.

"Hand Carry": The ability for an exhibitor to "hand carry" their materials onto the exhibit hall without the use of wheels, including but not limited to, luggage carts, four wheel or two-wheel dollies, baggage carts.

Final Show Audit: Quantum Expositions reserves the right to perform a Final Audit of this event for up to 120 days after the move out date of the event. (Also an end of the year review in December. If additional charges for any service, labor or equipment are found, it will be added to the Exhibitor's invoice and the credit card on file will be charged. A Final Audit Invoice with explanation of any additional charges will be sent to the Exhibitor. If Quantum Expositions does not have payment information, the invoice sent to the Exhibitor will be due upon receipt.

 **QUANTUM**
EXPOSITION
Advance Warehouse
Shipping Labels

BOOTH# _____

To: Quantum Exposition C/O ABF Freight
Senior Dining Association
3732 Bryn Mawr St
Orlando, Florida 32808

From: _____

RUSH!!

EXHIBIT MATERIAL DO NOT DELAY!!

 **QUANTUM**
EXPOSITION
Advance Warehouse
Shipping Labels

BOOTH# _____

To: Quantum Exposition C/O ABF Freight
Senior Dining Association
3732 Bryn Mawr St
Orlando, Florida 32808

From: _____

RUSH!!

EXHIBIT MATERIAL DO NOT DELAY!!

 **QUANTUM**
EXPOSITION
Advance Warehouse
Shipping Labels

BOOTH# _____

To: Quantum Exposition C/O ABF Freight
Senior Dining Association
3732 Bryn Mawr St
Orlando, Florida 32808

From: _____

RUSH!!

 **QUANTUM**
EXPOSITION
Advance Warehouse
Shipping Labels

BOOTH# _____

To: Quantum Exposition C/O ABF Freight
Senior Dining Association
3732 Bryn Mawr St
Orlando, Florida 32808

From: _____

RUSH!!



Direct to site
Shipping Labels

BOOTH# _____

To: Senior Dining Association C/O Quantum Exposition
Renaissance Orlando Seaworld
6677 Sea Harbor Drive
Orlando, Florida 32821

From: _____

RUSH!!

EXHIBIT MATERIAL DO NOT DELAY!!



Direct to site
Shipping Labels

BOOTH# _____

To: Senior Dining Association C/O Quantum Exposition
Renaissance Orlando Seaworld
6677 Sea Harbor Drive
Orlando, Florida 32821

From: _____

RUSH!!

EXHIBIT MATERIAL DO NOT DELAY!!



Direct to Site
Shipping Labels

BOOTH# _____

To: Senior Dining Association C/O Quantum Exposition
Renaissance Orlando Seaworld
6677 Sea Harbor Drive
Orlando, Florida 32821

From: _____

RUSH!!



Direct to Site
Shipping Labels

BOOTH# _____

To: Senior Dining Association C/O Quantum Exposition
Renaissance Orlando Seaworld
6677 Sea Harbor Drive
Orlando, Florida 32821

From: _____

RUSH!!



Orlando Renaissance at Sea World Shipping Instructions

PREPARING YOUR SHIPMENT

FedEx Office is committed to providing you with an outstanding experience during your stay. All guest and event packages being shipped to the property must follow the address label standards (illustrated below) to prevent package routing delays. Please schedule your shipment(s) to arrive four days prior to the event start date to avoid additional storage fees. Use the name of the recipient who will be on-site to receive and sign for the package(s). Please do not address shipments using property employee names, unless the items are specifically for their use (e.g., hotel specifications, rooming lists, or signed documents); this includes arranging for deliveries to all areas on the property.

If a package has not been picked up by the recipient and no contact information is provided, the package will be returned to the sender, who will be responsible for all additional shipping fees. For more information on package retention, the Return to Sender process, or to schedule package deliveries, please contact the FedEx Office Business Center at 407.226.2113. Package deliveries should only be scheduled after the recipient has completed the check-in process.

PACKAGE LABELING STANDARDS AND FEDEX OFFICE CONTACT

(Guest Name) (Guest Cell Number)
 c/o FedEx Office at Orlando Renaissance at Sea World
 6677 Sea Harbor Drive
 Orlando, FL, 32821
 (Convention / Conference / Group / Event Name)

Box ____ of ____

FedEx Office Business Center
 Orlando Renaissance at Sea World
 6677 Sea Harbor Drive
 Orlando, FL 32821
 Phone: 407.226.2113
 Fax: 407.226.2935
 Email: usa5039@fedex.com

Operating Hours
 Mon – Fri: 7:00am - 6:00pm
 Saturday: 8:00am - 4:00pm
 Sunday: 10:00am - 3:00pm

SHIPMENTS WITH SPECIAL REQUIREMENTS

Meeting and event planners, exhibitors and attendees are encouraged to contact FedEx Office in advance of shipping their items to Orlando Renaissance at Sea World with any specific questions. If you have any special needs (e.g., refrigeration requirements, after hours delivery requests, or changes to your meeting dates or rooms), please work directly with your Event Manager, who will communicate these needs to FedEx Office in advance of your event.

ON-SITE PACKAGE DELIVERY

In most cases, FedEx Office will complete delivery or pickup of packages within the conference and meeting rooms, lobby area and guest suites of Orlando Renaissance at Sea World, but please consult with a FedEx Office team member for specific delivery limitations that may exist. In cases where a drayage company or a meeting decorator is used, FedEx Office team members will work closely with those vendors for proper package routing and release items directly to those vendors if they are on the property when the shipments arrive. Any decorator or drayage packages requiring overnight storage by FedEx Office will be assessed a handling fee. If your meeting /event is being handled by a drayage company or decorator, please ensure your shipments are being sent directly to the drayage company's or decorator's specified address. Items that require extra handling, such as pallet/crate breakdown or build up, multiple pickup or delivery points, or collecting or disposing of packaging materials, will be assessed an additional fee of \$70.00 per hour with a minimum of \$35.00 for 30 minutes. This fee will be assessed for each FedEx Office team member dedicated to perform these additional services. Please note that FedEx Office team members cannot lend out any moving equipment, which includes pallet jacks, dollies, and flatbed carts.

PACKAGE DELIVERY TO GUEST SUITES / MEETING ROOMS

In most cases, FedEx Office will complete delivery or pickup of packages to guest suites at Orlando Renaissance at Sea World, but please consult with a FedEx Office team member for any specific delivery limitations that may exist. FedEx Office is not authorized to leave packages unattended in guest suites and/or meeting rooms. A guest with authorization to sign for the delivery and approve any charges for handling and delivery fees must be present in guest rooms and/or meeting rooms.



Orlando Renaissance at Sea World Shipping Instructions

UPON YOUR ARRIVAL

Packages will be available for pickup at the FedEx Office business center; a handling fee will apply. Packages, pallets, crates, display cases and other heavier items may be scheduled for delivery by contacting our staff at 407.226.2113; a delivery fee will apply. Package deliveries should only be scheduled after the recipient has completed the check-in process. In order to maintain the proper chain of custody, FedEx Office requires the package recipient's signature before a package can be released from FedEx Office. Release signatures are captured at the time of package pickup or package delivery to the recipient.

UPON YOUR DEPARTURE

FedEx Office offers pack and ship services and packaging supplies, such as boxes, tape, etc., which are also available for purchase at the FedEx Office business center. All outbound packages must have a completed carrier airbill affixed to each package. FedEx Express® shipping boxes and airbill forms are available and are complimentary. Outbound packages and freight to be picked up by a third party courier should be coordinated directly with those vendors, and communication should be sent to FedEx Office, indicating when those items will be picked up. FedEx Office will not make arrangements for freight or third party courier transportation and/or pickup. Outbound handling fees will be applied to all packages and freight, regardless of carrier, in addition to shipping/transportation fees.

PACKAGE HANDLING AND STORAGE FEES

| PACKAGE WEIGHT | PACKAGE PICKUP OR DROP OFF BY GUEST | PACKAGE PICKUP OR DELIVERY BY FEDEX OFFICE |
|-------------------------|-------------------------------------|--|
| Envelopes up to 1.0 lb. | \$2.00 | \$5.00 |
| 0.0 – 1.0 lbs. | \$2.00 | \$5.00 |
| 1.1 – 10.0 lbs. | \$10.00 | \$15.00 |
| 10.1 – 20.0 lbs. | \$15.00 | \$20.00 |
| 20.1 – 30.0 lbs. | \$20.00 | \$30.00 |
| 30.1 – 40.0 lbs. | \$25.00 | \$40.00 |
| 40.1 – 50.0 lbs. | \$25.00 | \$50.00 |
| 50.1 – 60.0 lbs. | \$35.00 | \$50.00 |
| 60.1 – 150.0 lbs. | \$35.00 | \$70.00 |
| Pallets & Crates* | \$150.00 or \$0.75/lb. > 200 lbs. | \$150.00 or \$0.75/lb. > 200 lbs. |

Package weights will be rounded up to the nearest pound.

* For inbound/outbound pallets or crates, the receiving and delivery charges are consolidated into a single fee of \$150.00 or \$0.75/lb. > 200 lbs., which is applied to each pallet/crate handled.

| PACKAGE WEIGHT | STORAGE FEE AFTER 5 DAYS |
|-------------------------|--------------------------|
| Envelopes up to 1.0 lb. | No Charge |
| 0.0 – 10.0 lbs. | \$5.00 |
| 10.1 – 30.0 lbs. | \$10.00 |
| 30.1 – 60.0 lbs. | \$15.00 |
| 60.1 – 150.0 lbs. | \$25.00 |
| Pallets & Crates | \$50.00 |
| Over 6.5' in Size | \$25.00 |

A one-time package storage fee will apply to each package received and stored for more than five (5) calendar days. Items measuring over 6.5 feet in size are considered oversize and will be assessed an additional oversize fee if stored for more than five (5) calendar days.

ADDITIONAL SERVICES

Items that require extra handling, such as pallet/crate breakdown or build up, multiple pickup or delivery points, or collecting and disposing of packaging materials, will be assessed an additional fee of \$70.00 per hour with a minimum of \$35.00 for 30 minutes. This fee will be assessed for each FedEx Office team member dedicated to perform these additional services. Please note that FedEx Office team members cannot lend out any moving equipment, which includes pallet jacks, dollies, and flatbed carts.

TERMS AND CONDITIONS

Receiving, delivery and storage charges are payable at the time of delivery. Recipient may be required to present government-issued photo identification and sign for delivery. Shipper must comply with all applicable local, state and federal laws, including those governing packing, marking, labeling and shipping. OBTAIN FIRE, CASUALTY AND ALL OTHER INSURANCE ON PACKAGE CONTENTS PRIOR TO SHIPPING. Neither the Property nor FedEx Office and Print Services, Inc. provide such insurance. Neither the Property nor FedEx Office and Print Services, Inc. nor the employees, agents or contractors of either firm will be liable for any damages, whether direct or indirect damages, relating to or arising out of any loss or damage to any package or its contents, unless a package is lost after receipt on the Property, in which case such liability shall be limited to the lesser of \$100 or the liability of the carrier indicated above. By sending your package to the Property, you agree to be bound by any additional terms and conditions that the Property or FedEx Office and Print Services, Inc. may establish from time to time for receiving and delivering of packages.

v060119_STD

Shipping to Hotel

Senior Dining Association Annual Synergy Conference & Expo 2024

Please provide a list of what items you will be shipping to the hotel, along with the quantity shipped.

COMPANY NAME: _____ **BOOTH#:** _____

COMPANY CONTACT: _____

CONTACT PHONE: _____

| Item Description | QTY |
|------------------------------------|-----|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Total Number of Items/Boxes | |

Email completed form to: Lauren Rodas at Lauren.Rodas@renaissancehotels.com

FOOD VENDOR ORDER FORM

All Orders are Subject to 26% Service Charge, and 6.5% Sales Tax

Ordering Instructions:

1. Fill out completed form, with contact information and valid email
2. Send Completed Form to lauren.rodas@marriott.com
3. Secure credit card email/link will emailed to you, after form is submitted

Contact Name: _____

Contact Mobile: _____

Contact Email: _____

Conference: _____

Booth Name: _____

Booth #: _____

PURCHASE

Credits will not be given for any unused purchased items.

| Item | Cost | Quantity |
|--|-------------------------------|----------|
| Plastic Cups 12 oz. | \$83.00 per case (1,000/case) | |
| Plastic Cups 7 oz. | \$66.00 per case (1,000/case) | |
| Paper Plates (7" Small; White) | \$59.00 per case (1,000/case) | |
| Plastic Forks | \$59.00 per case (600/case) | |
| Plastic Spoons | \$59.00 per case (600/case) | |
| Plastic Knives | \$59.00 per case (600/case) | |
| Wood Stir Sticks | \$8.00 per case (1,000/case) | |
| Straws | \$48.00 per case (2,000/case) | |
| Cocktail Napkins | \$56.00 per case (3,000/case) | |
| (1) Tub of Ice (10 lb.) | \$30.00 per tub | |
| 2 hour. Sterno | \$8.00 each | |
| Paper Cutting Boards | \$7.00 each | |
| Paper Ice Bucket (170oz) [No Ice] | \$25.00 each | |
| Plastic Wrap (12" Roll, 2000' Per Box) | \$46.00 each | |
| All Purpose Glass | \$2.00+ each | |

RENTAL

All equipment must be returned to the facility in the condition in which it was received and promptly upon
If equipment is not returned at the end of the exhibit, the hotel will assess full market value for each item.
**Items are limited – first come, first serve*

| Item | Cost | Quantity |
|---|-----------------------|----------|
| Spatula | \$9.00 each per day | |
| Large Spoon | \$9.00 each per day | |
| Small Tongs | \$9.00 each per day | |
| Heat Lamp (1 Bulb) | \$40.00+ each per day | |
| Cutting Boards for Display Use Only (Boos Block)* | \$50.00+ each per day | |
| Linen Napkins | \$3.00 each | |
| Tablecloths (90x90 White) | \$10.00 each | |
| Bus Tub | \$25.00 each | |
| Serving Tray | \$10.00 each | |
| Heat Lamp (2 Bulb)* | \$40.00 each | |
| Ice Cream Scoop | \$5.00 each | |
| Salad Plates (China) | \$1.00+ each | |
| Dinner Plates (China) | \$2.00+ each | |

LABOR

**Items are limited – first come, first serve*

Labor – Prep Chef *

This is required if you are having the Chef prepare food in the kitchen. Includes full preparation of vendor product by the Hotel kitchen.

| | | | | |
|----------------------------------|-------------|--|-----------|--|
| \$250.00 per meal function/event | Start Time: | | End Time: | |
|----------------------------------|-------------|--|-----------|--|

Labor - Booth Attendant *

This cost will apply to anyone who requires a Hotel banquet member to be present in their booth throughout the show to sample/serve product.

| | | | | |
|--|-------------|--|-----------|--|
| \$250.00 for first (3) hours of service, \$35.00 for each additional hour | Start Time: | | End Time: | |
|--|-------------|--|-----------|--|

Labor - Runner *

This cost will apply to anyone needing food run from the kitchen to their booth. Includes having food brought between the kitchen and vendor booth throughout the duration of the tradeshow.

| | | | | |
|----------------------------------|-------------|--|-----------|--|
| \$250.00 per meal function/event | Start Time: | | End Time: | |
|----------------------------------|-------------|--|-----------|--|



FOOD WAIVER & INDEMNIFICATION AGREEMENT

For Marriott International North American Managed Properties Only

FOOD WAIVER AND INDEMNIFICATION AGREEMENT (PATRON AGREEMENT)

KEY INTERNATIONAL Hotel Management Corporation d/b/a Renaissance at SeaWorld

HOTEL POLICY

It is the policy of this Hotel to discourage Hotel patrons from purchasing food from sources other than the Hotel and from using the Hotel kitchen facilities to prepare or to prepare and serve food to other Hotel guests. Improper handling of food may lead to food poisoning and other health hazards. However, the Hotel recognizes that for religious or other special reasons a Hotel patron may have, it may be necessary to permit such purchases, preparation and service. In the event that a patron insists on purchasing food from sources other than the Hotel or insists on the preparation or serving of food by persons other than Hotel employees, the Hotel may allow such activity or activities only if such patron acknowledges, by its signature below, its agreement to accept the responsibility and abide by the terms set forth in this Agreement.

WAIVER

The undersigned patron ("Patron") agrees to waive any claim for damages of any nature whatsoever and to release the Hotel, the Hotel owner, the Hotel manager, Marriott International, Inc., and each of their respective subsidiaries, affiliates, officers, directors, employees and agents from any liability or responsibility whatsoever for any ill-effect, injury, or loss incurred by Patron or any third party including, but not limited to, all manner of actions, causes of action, suits, debts, damages, claims, demands, costs, losses and expenses of any type or kind whatsoever, arising from, connected with or related to the purchase of food from sources other than the Hotel or the preparation or serving of food by persons other than Hotel employees.

INDEMNIFICATION

Patron agrees to indemnify, defend and hold harmless the Hotel, the Hotel owner, the Hotel manager, Marriott International, Inc., and each of their respective subsidiaries, affiliates, officers, directors, employees and agents from and against all liability, claims, actions, causes of action, suits, demands, damages, judgments, costs, losses and expenses, including reasonable attorney's fees, to which any of the above-named parties may be subject, including, but not limited to, any claim for any injury to or the sickness or death of any person or persons, or for damages to property or otherwise, arising from, connected with or related to the purchase of food from sources other than the Hotel or the preparation or serving of food by persons other than Hotel employees.

Food Waiver Form – Page 1

OPERATION OF KITCHEN FACILITIES

Patron agrees that it, its employees and agents will follow the rules, directions and instructions of the Hotel staff. If the Hotel determines that Patron or its employees or agents are using the kitchen facilities in a dangerous manner, it may immediately revoke Patron's privileges to use the kitchen facilities. In the event Patron or its employees or agents damage any of the kitchen equipment, Patron agrees to promptly pay for all costs and expenses associated with the repair or replacement of the damaged kitchen equipment.

PATRON'S ACKNOWLEDGMENT

Patron's signature below indicates that Patron has read and understood this Agreement and agrees to its contents. Patron also acknowledges that the person signing on behalf of Patron is authorized to bind Patron to the terms of this Agreement.

PATRON:

By: _____

Name: _____ Title: _____

Organization: _____

Dated: _____, 20____

Marriott International

Food Waiver Form – Page 2

**POTENTIALLY HAZARDOUS ACTIVITIES/SPECIAL EVENT
RELEASE AND INDEMNIFICATION (VENDOR FORM)**

Renaissance Orlando at SeaWorld 9671H

(Hotel Name and Unit Number)

_____ (the "Vendor") has requested that it be allowed to perform the following services (the "Services") on behalf of _____ (the "Group") in connection with the Group's event (the "Event") to be held at the **Renaissance Orlando at SeaWorld** Hotel (the "Hotel") on **(date)**.

The Hotel has informed the Group and the Vendor of significant safety and security concerns regarding the performance of the Services by a contractor not affiliated with the Hotel. The Vendor and the Group are aware of and hereby assume any and all safety and security risks associated with the performance of the Services by the Vendor including, but not limited to, damage to property, loss of property, bodily injury, and loss of life.

In consideration of being allowed to perform the Services, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Vendor and the Group, intending to be legally bound, hereby agree to:

1. Release and forever discharge Marriott International, Inc. ("Marriott"), the Hotel, the Hotel owner, and each of their parent companies, subsidiaries and affiliates, and all of their respective officers, directors, shareholders, agents, employees, successors and assigns (collectively, the "Marriott Parties") from any and all actions, costs, suits, demands, claims, damages, losses and liabilities of any type or kind whatsoever in any way arising from, or connected with, or related to the performance of the Services by the Vendor including, but not limited to, damage to property, loss of property, bodily injury, and loss of life, except to the extent arising from the sole negligence or willful misconduct of the Hotel.
2. Indemnify, defend and hold harmless the Marriott Parties from and against any and all actions, costs, suits, demands, claims, damages, losses and liabilities of any type or kind whatsoever in any way arising from, or connected with, or related to the performance of the Services by the Vendor including, but not limited to, reasonable attorney's fees, damage to property, loss of property, bodily injury, and loss of life, except to the extent arising from the sole gross negligence or willful misconduct of the Hotel.
3. Represent and warrant that it carries comprehensive general liability insurance, including contractual liability for bodily injury or property damage with a combined single limit of no less than \$ 2 million each occurrence covering themselves, their agents, contractors, vendors and invitees and their activities on the premises including but not limited to the activity described above and workers compensation coverage on all of the Vendor's and Group's employees and volunteers. The general liability insurance shall name Marriott, the Hotel, and the Hotel owner as additional insureds. All coverages shall be primary and non-contributory to any other insurance Marriott, the Hotel, and the Hotel owner may carry, shall contain a waiver of subrogation in favor of said entities, and proof of such insurance shall be provided to the Hotel.

4. Provide a certificate of insurance evidencing the required insurance and additional insured endorsement shall be attached hereto as Exhibit A. Group and Vendor shall deliver certificates of insurance (and, if requested by Hotel, original copies of the above policies) which evidence the required coverages, and any renewals thereof prior to the policy expiration to the General Manager of the Hotel.

Date: _____

VENDOR:

GROUP

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Potentially Hazardous Activities/Special Event – Release and Indemnification (Vendor Form)
Marriott Law Dept. Form - 505779v2
Updated July 2010

Email your COI (Sample Below) to Lauren Rodas at Lauren.Rodas@renaissancehotels.com
if you are providing food or cooking at your booth.

| ACORD | | CERTIFICATE OF LIABILITY INSURANCE | | | DATE (MM/DD/YY) 01/01/04 | | |
|---|--|--|---------------------------------|--|--|---|--|
| PRODUCER ABC Insurance Agency Fax: (212) 441-6100 1234 Broker Lane New York, NY 10895 Attn: Joe Agent (212) 441-6102 ext. 1234 | | | | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. | | INSURERS AFFORDING COVERAGE | |
| INSURED Big Boom Company, Inc. 1234 Corporate Lane New York, NY 10895 Attn: Joe Smith Phone: (212) 324-5349 Fax: (212) 324-9819 | | | | | | INSURER A: Hartford Insurance Company of Illinois INSURER B: Aetna Casualty & Surety Company INSURER C: Travelers Insurance Company 3 INSURER D: Royal Insurance Company INSURER E: Dates need to be valid | |
| COVERAGES THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OF CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. | | | | | | | |
| INSR LTR | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE(MM/DD/YY) | POLICY EXPIRATION DATE(MM/DD/YY) | LIMITS | | |
| A | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GENERAL AGGREGATE LIMIT APPLIES <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC | 000P98298-AI1 | 01/01/04 | 01/01/05 | EACH OCCURRENCE | \$1,000,000 | |
| | | | | | FIRE DAMAGE (Any one fire) | \$ 50,000 | |
| | | | | | MED EXP (Any one person) | \$ 5,000 | |
| | | | | | PERSONAL & ADV INJURY | \$1,000,000 | |
| | | | | | GENERAL AGGREGATE | \$2,000,000 | |
| | | | | | PRODUCTS-COMP/OP AGG | \$1,000,000 | |
| B | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> | SKLS-029499S | 01/01/04 | 01/01/05 | COMBINED SINGLE LIMIT (Ea accident) | \$1,000,000 | |
| | | | | | BODILY INJURY (Per person) | \$ | |
| | | | | | BODILY INJURY (Per accident) | \$ | |
| | | | | | PROPERTY DAMAGE (Per accident) | \$ | |
| A | GARAGE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> | | | | AUTO ONLY-EA ACCIDENT | \$1,000,000 | |
| | | | | | OTHER THAN EA | \$ | |
| | | | | | AUTO ONLY: AGG | \$ | |
| A | EXCESS LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$ | XL1234567 | 01/01/04 | 01/01/05 | EACH OCCURRENCE | \$4,000,000 | |
| | | | | | AGGREGATE | \$4,000,000 | |
| | | | | | | \$ | |
| | | | | | | \$ | |
| C | WORKERS COMPENSATION AND EMPLOYERS LIABILITY | A4145-SS-PJ37 | 01/01/04 | 01/01/05 | WC STATUS: <input checked="" type="checkbox"/> OTHER: <input type="checkbox"/> | | |
| | | | | | E.L. EACH ACCIDENT | \$500,000 | |
| | | | | | E.L. DISEASE-EA | \$500,000 | |
| | | | | | E.L. DISEASE - POLICY | \$500,000 | |
| D | OTHER Professional Liability | 000P98298-AI1 | 01/01/04 | 01/01/05 | Each Occurrence & Aggregate | \$1,000,000 \$3,000,000 | |
| DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLE TYPES/USINGS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS ADDITIONAL INSURED: Marriott International Inc., Renaissance Hotel Operating Co. d/b/a Renaissance Orlando @ SeaWorld & Sunstone Hotel Investors <div style="text-align: right;">11</div> | | | | | | | |
| CERTIFICATE HOLDER <input checked="" type="checkbox"/> | | ADDITIONAL INSURED: INSURER LETTER <input checked="" type="checkbox"/> | | CANCELLATION | | | |
| Renaissance Orlando at SeaWorld 6677 Sea Harbor Drive Orlando, FL 32821 | | 12 | | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EX SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OF REPRESENTATIONS AUTHORIZED REPRESENTATIVE JOHN SMITH, CIC John Smith, CIC | | | |
| ACORD 25 (2001/04) 14 | | | | | | | |



encore

EVENTS THAT TRANSFORM

Need power, internet or other AV services for your booth?

Use the QR Code to go directly to the show page for the **Senior Dining Association**, or go to <https://eventnow.encoreglobal.com/> and look for the show to order.



Power and internet can be ordered up until setup day. Ordering ahead of time is encouraged to avoid setup delays.

All other services and equipment need to be ordered by **4/3/2024**. Only power and internet will be available to order after that date.

Any questions? Please email RenaissanceOrlandoSales@encoreglobal.com.

Thank you!